

Building and Standards Commission, Town of
Minutes
December 27, 2016

Notice was issued and served promptly of a meeting of the Town of Bayview's Building and Standards Commission. The meeting was held at 6:30 p.m. on Tuesday, December 27, 2016, at the Town office located at 104 S. San Roman Road, Bayview, Texas.

Present were Chairman Mark Mullendore, Chairman Pro Tem Roger Mantony, Commissioners Remberto Arteaga, Ron Heinz, Gary Paris, Alternate Jesus Amaya, and Commission Secretary Bonnie Gibbons. Visitors are shown on the attached sign-in sheet.

1. Chairman Mark Mullendore called the meeting to order at 6:30 p.m. and the Pledge of Allegiance was recited.
2. The agenda order was changed to begin with item 5. Ron Heinz was sworn in by Town Secretary, Carmen Amaya, as a member replacing Louie Anania for the remainder of the term ending September 2017. The meeting continued until another notary arrived to swear in Jesus Amaya.
3. Mark Mullendore nominated Remberto Arteaga as Chairman of the Building and Standards Commission for the remainder of the October 2016 to September 2017 term. Ron Heinz seconded the motion. All in favor. Motion carried.
4. Newly elected Chairman Arteaga called for a motion for Chairman Pro Tem. Ron Heinz nominated Gary Paris for this fiscal year. Mark Mullendore seconded. Motion carried unanimously.
5. Roger Mantony moved to approve the March 24, 2016, meeting minutes. Gary Paris seconded. Ron Heinz abstained. Motion carried.
6. The Chairman read the proposed changes to the October 30, 2012, version of the Procedural Rules for the Building and Standards Commission Article III Meetings 3.02 Meeting Date Scheduling, Notice, and Agenda:

Meetings **with hearings** shall be scheduled at least 21 days in advance to allow adequate time for parties that will appear before the Commission to be notified of the date, time, and place of the meeting so that they can prepare; and, also to allow adequate time for required notices to be disseminated.

The bold phrase was added for clarification. After conferring with the mayor, the secretary said this was changed to state "all meetings shall be in compliance with the Open Meetings Act" so this change could be eliminated. The 3.07 change should read 3.06 to include "The Chairman shall administer the following statement at the beginning of each meeting **with a hearing**....Rather than "The Chairman shall administer the following statement at the beginning of each meeting...."

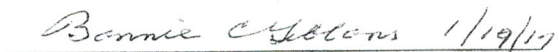
Discussion followed. Ron Heinz moved to have a meeting January 19, 2016 at 6 p.m. to consider adopting the Procedural Rule change as stated. Roger Mantny seconded. Mark Mullendore abstained. Motion carried.

7. Notary Cindy Steenbock arrived and swore Jesus Amaya in as Alternate Member for the remainder of the term ending September 2017.
8. Gary Paris moved to adjourn the meeting at 6:40 p.m. Ron Heinz seconded. All in favor. Motion carried.

 - 1-19-17

Remberto Arteaga
Chairman, Building and Standards Commission

Date

 1/19/17

Bonnie Gibbons
Secretary, Building and Standards Commission

Date

Minutes approved by Building and Standards Commission on the 19 day of January, 2017.